

September 07, 2019

**Corporate Relations
BSE Limited**

Phiroze Jeejeebhoy Towers, Dalal Street,
Mumbai-4000 01

(Security Code : 534615)

**The Manager (Listing Department)
National Stock Exchange of India Limited**
Exchange Plaza, C-1, Block G,
Bandra Kurla Complex, Bandra (E)
Mumbai - 400 051
(Symbol: NECCLTD)

SUBJECT: NOTICE OF ANNUAL GENERAL MEETING UNDER REGULATION 30 OF THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS), REGULATIONS, 2015 AND INTIMATION FOR BOOK CLOSURE FOR THE FINANCIAL YEAR 2018-19.

Dear Sir,

With reference to the above captioned subject and pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015 read with Schedule III Para A, Part A, we wish to inform you that the 34th Annual General Meeting (AGM) of the Company will be held on **Monday, the 30th day of September, 2019 at 10:00 A.M. at B-2, Aadarsh Sadan, Ashok Vihar, Phase-II, Delhi-110052.** The Notice for the said Annual General Meeting is enclosed herewith.

Pursuant to the provisions of Companies Act, 2013, Rules made thereunder and Regulation 42 of SEBI (LODR) Regulations, 2015, it is informed that the Company has fixed the following dates in connection with the 34th AGM:-

Cut-off date for determining the eligibility of shareholders to vote by electronic means or in the general meeting.	Monday, September 23, 2019
Period of Closure of Register of Members and Share Transfer Books for the purpose of 34 th AGM	Tuesday, September 24, 2019 to Monday, September 30, 2019 (both days inclusive)
Period of remote e-voting to enable shareholders as on the Cut-off date i.e. September 23, 2019 to cast their votes on proposed resolutions electronically.	From Friday, September 27, 2019 (9.00 A.M.) to Sunday, September 29, 2019 (5.00 P.M.)

This is for your kind information and dissemination.

Thanking You,

For North Eastern Carrying Corporation Limited

For North Eastern Carrying Corporation Ltd.

Mamta Bisht
Company Secretary

(Mamta Bisht)

Company Secretary & Compliance Officer

NOTICE
34th ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE THIRTY FORTH (34th) ANNUAL GENERAL MEETING (AGM) OF THE MEMBERS OF NORTH EASTERN CARRYING CORPORATION LIMITED WILL BE HELD ON MONDAY, SEPTEMBER 30, 2019 AT 10.00 A.M. AT B-2, AADARSH SADAN ASHOK VIHAR PHASE II, DELHI-110052 TO TRANSACT THE FOLLOWING BUSINESS (ES):

ORDINARY BUSINESS:

1. To receive, consider, approve and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2019 along with the Reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Sunil Kumar Jain (DIN: 00010695), who retires by rotation and being eligible, offers himself for re-appointment.

**By order of the Board of Director of
North Eastern Carrying Corporation Limited**

Place: Delhi
Date: September 07, 2019

**Sd/-
(Sunil Kumar Jain)
Chairman and Managing Director
DIN: 00010695**

NOTES:

1. A member entitled to attend and vote at the Annual General Meeting is entitled to appoint a proxy to attend and vote on a poll, if any, instead of himself/herself and such proxy need not be a member of the Company. The proxy form duly completed and signed must be received at the registered office of the company, not less than forty-eight (48) hours before the commencement of the AGM. Blank Attendance Slip, Proxy Form and Route Map of the venue of the meeting is attached and is also available on the Company's website i.e. www.neccgroup.com.
 2. Brief Resume of the Director seeking re-appointment as required under Regulation 36 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 {SEBI (LODR) Regulations, 2015}, is annexed hereto and forms part of Notice.
 3. The Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, September 24, 2019 to Monday, September 30, 2019 (both days inclusive).
 4. SEBI encourages all shareholders to hold their shares in dematerialized form as this eliminates the possibility of damage/loss of physical share certificate(s) & cases of forgery and facilitates the ease and convenience of paperless trading of shares. Further, no stamp duty is payable on transfer of shares held in Demat form. It is also pertinent to mention that with effect from April 1, 2019, SEBI has prescribed that requests for effecting transfer of securities (except transmission or transposition cases) shall not be
- A person can act as a proxy on behalf of Members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company. A member holding more than ten percent of the total share capital of the Company may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

processed unless the securities are held in the dematerialized form with a depository. Accordingly, we request you to convert your shareholdings from physical form to demat form at the earliest, in an existing demat account or a new demat account to be opened with any Depository Participant.

5. Members who hold shares in physical form are requested to send all correspondence concerning transmissions, sub-division, consolidation of shares or any other shares related matter and / or change in address or bank account, to R&TA of the Company and in case of shares held in electronic mode, to their respective Depository Participants.
6. Corporate Members are requested to send/attach a duly certified copy of the Board Resolution/Authority Letter authorizing their representative to attend and vote on their behalf at the AGM, along with the Proxy Form/ Attendance Slip
7. **Members are requested to:-**
 - a. **note that copies of Annual Report will not be distributed at the AGM and they will have to bring their copies of Annual Report;**
 - b. **bring the Attendance Slip at the venue duly filled-in and signed for attending the meeting, as entry to the venue will be strictly on the basis of the Entry Slip, which will be available at the counters at the meeting venue in exchange of the Attendance Slip;**
 - c. **quote their Folio / Client ID & DP ID Nos. in all correspondence with the Company / R&TA;**
 - d. **note that no gifts / coupons will be distributed at the AGM.**
8. Members holding shares in multiple folios in physical mode are requested to apply for consolidation to the Company or its R&TA along with relevant Share Certificates. In case of Joint Holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
9. Members desirous of making a nomination in respect of their shareholding in the Company, as permitted under Section 72 of the Companies Act, 2013, are requested to write to the R&TA of the Company in Form SH-13 as prescribed in the Companies (Share Capital and Debentures) Rules, 2014. Blank Nomination form is available on Company's website i.e. www.neccgroup.com. In case of shares held in dematerialized form, the nomination form has to be lodged directly with the respective Depository Participant (DP).
10. Members desirous of getting any information on any item(s) of business of this meeting are requested to

address their queries to the Company Secretary at the Registered Office of the Company at least ten days prior to the date of the Annual General Meeting, so that the information required can be made available at the time of the meeting.

11. The Companies Act, 2013 permits Companies to send documents like Notice of Annual General Meeting, Annual Report and other documents through electronic means to its members at their registered email addresses besides sending the same in physical form. Accordingly, the Company proposes to send all documents viz. Notice, Audited Financial Statements, Board's Report and Auditors' Report etc. in electronic form to the shareholders whose e-mail IDs are registered with the Company /R&TA. These documents will also be available on the website of the Company. Please note that as a Member of the Company, you are entitled to receive above mentioned and all other documents required under the law, free of cost, in physical form on receipt of your request in this regard.

Members who have not registered their e-mail addresses so far, are requested to register their e-mail address with the R&TA. of the Company / Depository Participant (DP) of respective Member.

12. The Register of Directors and Key Managerial Personnel (KMP) and their Shareholding maintained under Section 170 of the Companies Act, 2013, Register of contracts and arrangements in which Directors are interested maintained under Section 189 of the Companies Act, 2013 and all other documents referred to in the Notice, will be available for inspection by the Members at the Registered Office of the Company on all working days during business hours and at the time of AGM of the Company at the venue of the Meeting.
13. Non-Resident Indian Members are requested to inform R&TA, immediately in respect of Change in their residential status on return to India for permanent settlement.
14. **Information and other instructions relating to e-voting is attached with the Notice of the 34th Annual General Meeting for easy reference:-**

In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standards on General Meetings issued by ICSI, the Company is offering e-voting facility to the shareholders to enable them to cast their votes electronically on the items mentioned in the Notice.

For this purpose, the Company has engaged the services of National Securities Depository Limited (NSDL) for providing e-voting facility to enable the Shareholders to exercise their right to vote through electronic means in respect of businesses to be transacted in the AGM. Those Shareholders, who do not opt to cast their vote through e-voting, may cast their vote through ballot process (Insta Poll) at the AGM.

Further, The Company has appointed M/s A.K. Friends & Co., Practicing Company Secretaries, New Delhi (Membership No FCS 5129 & CP No 4056) as the Scrutinizer to scrutinize the votes cast by the shareholders, both on the e-voting platform and through ballot process (Insta Poll) at the Meeting, in a fair and transparent manner.

Further, the Company has fixed **Monday, the September 23, 2019** as the Cut-off date for determining the eligibility to vote by electronic means or at the AGM venue. A person who is not a member as on the cut-off date should treat this Notice for information purpose only.

The e-voting portal will be open for voting from **Friday, September 27, 2019 (9.00 A.M.) to Sunday, September 29, 2019 (5.00 P.M.)**. At the end of the said e-voting period, the e-voting portal shall forthwith be blocked.

15. Any person, who acquires shares and becomes member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. **Monday, the September 23, 2019** may also obtain the login ID and password by sending a request at evoting@nsdl.co.in or MAS Services Limited (RTA) on info@masserv.com; sanjay@masserv.com; sm@masserv.com. However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User

Details/Password" option available on www.evoting.nsdl.com or contact NSDL at the following toll free no.: 1800-222-990.

16. Once the vote on a resolution is cast by Shareholder, he / she shall not be allowed to change it subsequently or cast the vote again..
17. Once the discussion on all agenda items is completed in the Meeting, every Resolution will be put to vote through a ballot process (Insta Poll) at the Meeting. Those Shareholders who have cast their vote electronically, may also attend the meeting but shall not be allowed to vote again through the ballot process (Insta Poll) at the Meeting
18. The Scrutinizer shall, after the conclusion of the voting through ballot process at the AGM, assess the votes cast at the meeting through ballot process, thereafter unblock the votes cast through e-voting in the presence of at least two witnesses not in the employment of the Company and make a consolidated Scrutinizer's Report and submit the same to the Chairman of the Meeting.
19. The results of the voting indicating the number of votes cast in favour or against each of the Resolution(s), invalid votes and whether the Resolution(s) has been carried out or not, together with the Scrutinizer's Report, will be uploaded on the website of the Company (www.neccgroup.com) and on NSDL website (www.evoting.nsdl.com) and will also be submitted to BSE Limited and National Stock Exchange of India Limited within the prescribed time. Further, the resolutions, if passed by requisite majority, shall be deemed to be passed on the date of the Annual General Meeting..
20. The Company is not providing Video Conferencing facility for this meeting.
21. The entire Annual Report is also available on the Company's website www.neccgroup.com.

On Behalf of the Board of Director of
North Eastern Carrying Corporation Limited

Place: Delhi
Date: September 07, 2019

Sd/-
(Sunil Kumar Jain)
Chairman and Managing Director
DIN: 00010695

BRIEF RESUME OF THE DIRECTORS SEEKING RE-APPOINTMENT AT THE 34TH ANNUAL GENERAL MEETING

Name	Mr. Sunil Kumar Jain
DIN	00010695
Date of Birth	21 st July, 1962
Date of Appointment	10 th October, 1994
Qualification	Bachelor of Commerce from University of Delhi
Expertise in specific Functional area	He joined his family business in 1980 at an early age of 18 years. Since 1999-2000 he leads the company in all sectors vide operation, marketing and finance and had implemented new technologies vide computerization of head office, all regional offices and major branches in 2003. He equipped the vehicles with GPRS system. He enhances the effectiveness of group meetings by sharing his expertise on issues or questions that arise. He makes highly technical information interesting and understandable. He shows tenacity in solving technical problems. He has used his technical knowledge to generate numerous improvements in processes, procedures, and operations. He applied his expertise to the various Consignments relating to transport, logistics and contributed directly to the project's success.
Directorship held in other Companies	<ol style="list-style-type: none"> GAURANG DEVELOPERS PRIVATE LIMITED SUPER REALCON PRIVATE LIMITED SHREYANS LOGISTICS PRIVATE LIMITED N E C C LOGISTICS LIMITED SUVI DEVELOPERS PRIVATE LIMITED N E C C AUTOMOBILES PRIVATE LIMITED N E C C SECURITIES PRIVATE LIMITED INDIKA AGRO PRODUCTS PRIVATE LIMITED SHUBHI AGENCIES PRIVATE LIMITED N.E.C.C. FINANCIAL SERVICES PRIVATE LIMITED
Membership/ Chairmanship of Committees across all Public Companies other than NECC	<p>N E C C Logistics Limited</p> <ol style="list-style-type: none"> Audit committee Stakeholder relationship committee
Number of Shares held in the Company	Mr. Sunil Kumar Jain holds 8663769 equity shares (17.26%) in the Company.
Relationships with other Directors, Manager and other Key Managerial Personnel	Mr. Sunil Kumar Jain is one of the promoters of the Company. There is no relationship between any Directors of the Company except with Mr. Utkarsh Jain.

The procedure and instructions for e-voting is given hereunder for easy reference:

The procedure to vote electronically on NSDL e-Voting system consists of “Two Steps” which are mentioned below:

Step-1: Log-in to NSDL e-Voting system at <https://www.evoting.nsdl.com/>

Step-2: Cast your vote electronically on NSDL e-Voting system

Detailed procedure is as under:

Step 1: Log-in to NSDL e-Voting system

Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/>.

1. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholders’ section.

A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen. Alternatively, if you are registered for NSDL eservices *i.e.*, IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 *i.e.*, Cast your vote electronically.

2. Your User ID details will be as per details given below :

Manner of holding shares	Your User ID is:
For Members who hold shares in demat account with NSDL	8 Character DP ID followed by 8 Digit Client ID (For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****).
For Members who hold shares in demat account with CDSL	16 Digit Beneficiary ID (For example if your Beneficiary ID is 12***** then your user ID is 12*****).
For Members holding shares in Physical Form	EVEN Number followed by Folio Number registered with the company (For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***).

3. Your password details are given below:

- a. If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
- b. If you are using NSDL e-Voting system for the first time, you will need to retrieve the ‘initial password’ which was communicated to you. Once you retrieve your ‘initial password’, you need to enter the ‘initial password’ and the system will force you to change your password.
- c. How to retrieve your ‘initial password’?
 - i. If your email ID is registered in your demat account or with the company, your ‘initial password’ is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment *i.e.*, pdf file. open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your ‘User ID’ and your ‘initial password’.
 - ii. If your email ID is not registered, your ‘initial password’ is communicated to you on your postal address, on the Attendance Slip as below:

EVEN (E VOTING EVENT NUMBER)	USER ID	PASSWORD/PN
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4. If you are unable to retrieve or have not received the “Initial password” or have forgotten your password:

Click on “[Forgot User Details/Password?](#)”(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.

“[Physical User Reset Password?](#)” (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.

If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address.

5. After entering your password, read and tick on Agree to “Terms and Conditions” by selecting on the check box.
6. Now, you will have to click on “Login” button.
7. After you click on the “Login” button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system.

1. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.
2. After click on Active Voting Cycles, you will be able to see all the companies “EVEN” in which you are holding shares and whose voting cycle is in active status.
3. Select “EVEN” (E-Voting Event Number) of North Eastern Carrying Corporation Limited.
4. Now you are ready for e-Voting as the Voting page opens.
5. Cast your vote by selecting appropriate options *i.e.*, assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
6. Upon confirmation, the message “Vote cast successfully” will be displayed.
7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.
9. Voting has to be done for each item of the Notice separately for each demat accounts/folios. Members holding multiple folios/demat accounts shall choose the voting process separately for each folio/demat account.

General Guidelines for shareholders:

- a) Corporate / Institutional Shareholders (*i.e.*, other than Individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail at cs@neccgroupp.com to with a copy marked to evoting@nsdl.co.in
- b) It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “[Forgot User Details/Password?](#)” or “[Physical User Reset Password?](#)” option available on www.evoting.nsdl.com to reset the password.
- c) In case of any queries, you may refer to the Frequently Asked Questions (FAQs) for members and e-voting user manual for members available at the Downloads sections of <https://www.evoting.nsdl.com> or contact Ms. Pallavi Mhatre, NSDL’s official, at toll free no.: 1800-222-990.

- d) Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the notice and holding shares as on cut-off date *i.e.*, Monday, 23rd September, 2019, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or to the Company's Registrar & Share Transfer Agent *viz.*, Mas Services Limited at info@masserv.com

Other information:

1. During the period of e-Voting, the members of the Company holding shares in physical form or in dematerialized form, as on the cut-off date, being Monday, 23rd September, 2019, may cast their votes by electronic means in the manner and process set out herein above. The e-Voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently. Further, the members who have cast their votes electronically prior to the meeting, may attend the meeting but shall not vote by way of poll at the AGM.
2. The Board of Directors has appointed Mr. Ashish Kumar Friends, Proprietor of M/s. A.K. Friends & Co., a Whole Time Practicing Company Secretary, having its office at E-38, 2nd Floor behind Hira Sweets, Laxmi Nagar, Delhi-110092., as Scrutinizer to scrutinize the e-voting process and voting by Poll at AGM in a fair and transparent manner.
3. The Scrutinizer after scrutinizing the votes cast at the meeting (Poll) and through remote e-voting will make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company or any other person(s) authorised by him in writing.
4. The Results on resolutions shall be declared within forty-eight (48) hours of conclusion of the AGM and the resolutions will be deemed to be passed on the AGM date subject to receipt of the requisite number of votes in favour of the resolutions.
5. The Results declared along with the Scrutinizer's Report(s) shall be placed on Company's website www.neccgroupp.com and the website of NSDL within two (2) days of passing of the resolutions and communication of the same shall also be sent to BSE Limited (BSE) and the National Stock Exchange of India Limited (NSE).